



WORTHING BOROUGH  
**C O U N C I L**

**20 October 2020**

**Worthing Council Meeting  
20 October 2020**

Council Chamber  
Town Hall, Chapel Road,  
Worthing

**6.30 pm**

**Agenda**

**12 October 2020**

**ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:**

**Part A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

- 3. Confirmation of Minutes**

To approve the minutes of the Annual Council Meeting held on 14 July 2020, copies of which have been previously circulated. A copy is available to view at <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/worthing/council/>

---

Director for Communities:  
Mary D'Arcy  
Adur & Worthing Councils,  
Town Hall, Chapel Road,  
Worthing, West Sussex, BN11 1HA

#### 4. Questions from the Public

To receive any questions from members of the public addressed to Member of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Questions must relate to any matter the Council has power or which affects the Borough, except no questions may be asked in relation to

- A specific planning or licensing application
- A specific staffing appointment or appeal, or Standards determination

Public question time will last up to 30 minutes; questions will be taken in the order of receipt.

The deadline for submission of questions is **Friday 16 October 2020 at 12 noon**. Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

#### 5. Announcements by the Mayor, Leader of the Council, Executive Members or the Head of Paid Service

#### 6. Items raised under Urgency Provisions

To consider any items the Mayor has agreed are urgent.

#### 7. Recommendations from the Executive and Committees to Council (Pages 1 - 6)

To consider recommendations to the Council, details of which are set out in the attached items as 7A(i) & (ii) and 7B.

Full reports are available on the website as listed below:

	<b>Executive / Committee</b>	<b>Date</b>	<b>Item</b>
A	Joint Governance Committee	30 July 2020	i) JGC/023/20-21 Worthing Borough Council Petition Scheme  ii) JGC/026/20-21 Joint Governance Committee Appointments: Parish Councillors
B	Joint Governance Committee	22 September 2020	i) JGC/038/20-21 Recruitment and Appointment of Independent Persons

**8. Report of the Leader on Decisions taken by the Executive (Pages 7 - 18)**

To receive a report from the Leader as item 8. The report contains decisions taken by the Executive, Executive Members and the Joint Strategic Committee since the last Council meeting.

There will be up to 15 minutes for Executive Members to make any statements on the report. There will also be up to 15 minutes for Executive Members to respond to questions on the report. These questions will not be the same as any to be asked under Item 9.

**(Note: Papers relating to items under 7 and 8 have been previously circulated and can be viewed on the Council's website)**

**9. Members Questions under Council Procedure Rule 12**

Members question time will last up to 30 minutes, with questions being taken in the order of receipt and in rotation from each political group on the Council. The deadline for submission of questions is **Friday 16 October at 12 noon.**

Questions to be submitted to [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

Questions can be asked of the following:

- a) The Mayor
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions cannot be asked in relation to the following:

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

**10. Motions on Notice (Pages 19 - 22)**

Motion from Councillor Paul High - Condemning Racism

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Paul High, detailed as item 10.

**11. Motions on Notice (Pages 23 - 26)**

Motion from Councillor Henna Chowdhury - Black Lives Matter

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Henna Chowdhury, detailed as item 11.

**12. Motions on Notice** (Pages 27 - 30)

Motion from Councillor Bob Smytherman - Planning Reform

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Bob Smytherman, detailed as item 12.

**13. Motions on Notice** (Pages 31 - 34)

Motion from Councillor Hazel Thorpe - Declaring a Poverty Emergency

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Hazel Thorpe, detailed as item 13.

**Part B - Not for Publication - Exempt information Reports**

None.

Catherine Howe  
Director for Communities

**Recording of this meeting**

The Council will be live streaming this meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

Neil Terry  
Democratic Services Lead  
01903 221073  
[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

For Legal Services enquiries relating to this meeting please contact:

Susan Sale  
Solicitor to the Council  
01903 221119  
[susan.sale@adur-worthing.gov.uk](mailto:susan.sale@adur-worthing.gov.uk)

This page is intentionally left blank



Council  
20 October 2020  
Agenda Item 7A(i)

## **Extract from the Joint Governance Committee - 30 July 2020**

### **JGC/023/20-21      Worthing Borough Council Petition Scheme**

#### **Summary of discussion**

The Committee was informed that at the Annual Meeting of Worthing Borough Council on 26th May 2020, a resolution was made by the Council referring the Petition Scheme to the Joint Governance Committee for consideration.

*Worthing Borough Council agreed to refer the following proposed amendment to the Borough Council of Worthing Petition Scheme, clause 6(2), to the Joint Governance Committee for consideration:- Lines 9 to 12 of the Petition Scheme, clause 6(2), be amended to read as follows: The Petition Organiser will be given five minutes to read the petition at the meeting and make any representations, 'before Members discuss the petition', in accordance with Council's Standing Orders as contained in Part 4 of the Constitution. At the end of the discussion and before any proposition is voted on, the Petition Organiser will be given 3 minutes (maximum) to make a closing statement.*

The report requested that the Joint Governance Committee consider the Worthing Borough Council Petition Scheme and recommend any amendments to the Full Council for adoption into the Constitution.

Members generally expressed support for the motion and expressed support for the proposed change being echoed in the Adur District Council Petition Scheme.

It was proposed by Councillor Hazel Thorpe and seconded by Councillor Steve Waight, that the Borough Council of Worthing Petition Scheme be amended as suggested. This was agreed on a vote: 8 in favour, 0 against, 7 abstentions.

#### **Decision,**

The Joint Governance Committee reviewed the provisions of both the Adur District and Worthing Borough Council Petition Schemes and recommended that both Adur District Council and Worthing Borough Council approve an amendment to paragraph 6.2 of their respective Petition Schemes to include the following

*Following the debate by Councillors, the Petition Organiser will be given a further opportunity to address the Council and shall have a maximum of 3 minutes to make a closing statement.*



**Extract from the Joint Governance Committee - 30 July 2020**

**JGC/026/20-21      Joint Governance Committee Appointments: Parish Councillors**

**Summary of discussion**

The report advised the Joint Governance Committee of the nominated representatives from Lancing Parish Council and Sompting Parish Council to be appointed to the Joint Governance Committee as co-opted Members in accordance with the Constitution.

The Committee noted that the recommendations from the Joint Governance Committee would not be considered by Adur and Worthing Councils until October 2020. It was suggested that Officers investigate how the appointments could be approved earlier in the year so that they could take effect from the Annual Council meetings in May. It was noted that the nominated representatives were currently approved by the Parishes at their Annual Council meetings.

The recommendations in the report were proposed by Councillor Kevin Boram, seconded by Cllr Brian Coomber and supported unanimously.

**Decision,**

The Joint Governance Committee:-

- I. noted the nomination from Lancing Parish Council of the appointment of Cllr Ann Bridges as a Co-Opted Member of the Joint Governance Committee for 20/21 and recommended the appointment to Adur District Council and Worthing Borough Council;
- II. noted the nomination from Sompting Parish Council of the appointment of Cllr Caroline Baxter as a Co-opted Member of the Joint Governance Committee for 20/21 and recommended the appointment to Adur District Council and Worthing Borough Council;
- III. recommended that the Parish Councils review their process for appointing representatives to sit on the Joint Governance Committee in order for the

nominated representatives to be appointed at the Adur and Worthing Annual Council meetings May.

**Extract from the Joint Governance Committee - 22 September 2020**

**JGC/038/20-21 Recruitment and Appointment of Independent Persons**

**Summary of discussion**

The Committee was recommended to consider the Council's recruitment and appointment of Independent Persons.

The Chairman thanked Mr Simon Norris-Jones for his work, on behalf of the Joint Governance Committee.

The Committee sought clarification regarding the appointment process for Independent Persons. The Monitoring Officer set out the process adopted and advised that Human Resources were consulted to ensure that Equalities and Diversity issues were encompassed. It was also noted that statutory guidelines outlined certain people that could not be appointed as Independent Persons.

The recommendations in the report were proposed by Councillor Steve Waight, seconded by Councillor Roy Barraclough and supported by the Committee.

**Decision,**

The Joint Governance Committee

1. noted the updated position in respect of the forthcoming recruitment process for additional Independent Persons;
2. **recommended to Adur District Council and Worthing Borough Council that the appointment of Mr Simon Norris-Jones as an Independent Person be extended for a further term of 4 years.**

This page is intentionally left blank



## **Updated Report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council**

### **A Decisions Taken by Individual Executive Members**

Listed below is a summary of decisions taken by the individual Executive Members since the dispatch of the agenda for the last Ordinary Council Meeting. Full details can be found on the Executive Members Decisions webpage

#### **Leader**

W/LDR/001/20-21 Representing the Council in the Community - appointments to outside bodies

JAW/007/20-21 Solar Together Sussex Project

JAW/008/20-21 Worthing Civic Quarter Heat Network feasibility stage 2

JAW/009/20-21 South Downs National Park Authority Appointment

#### **Executive Member for Regeneration**

#### **Executive Member for Resources**

W/RES/003/20-21 Irrecoverable Debts - National Non-Domestic Rates

W/RES/004/20-21 Irrecoverable Debts - Council Tax and National Non-Domestic Rates

W/RES/005/20-21 Irrecoverable Debts - Overpaid Housing Benefit

JAW/004/20-21 Gas Contract Awards

JAW/006/20-21 Award of a contract for a new integrated Human Resources and Payroll software solution

#### **Executive Member for Customer Services**

JAW/010/20-21 Beachcroft Place - Internal & External Repairs

JAW/011/20-21 Bushby Close - Internal & External Repairs

#### **Executive Member for Digital and Environmental Services**

JAW/005/20-21 Gigabit Coast: Adur & Worthing - Internet Service Provider (ISP) - Contract Award

#### **Executive Member for Health and Wellbeing**

## **B. Decisions taken by the Joint Strategic Committee on 8 September 2020**

*Items related to Adur District Council are not reproduced on this agenda.*

Full details can be found [by clicking on this link](#)

The matters not appearing elsewhere on the agenda:-

### **JSC/043/20-21 1st Revenue Budget Monitoring Report (Q1)**

The report updated the Joint Strategic Committee with the latest expenditure and income projections for each Council in the current financial year 2020/21, compared to the Revenue Budget approved by both Councils in February.

As at quarter 1, the current projection for the 2020/21 financial year were net operational budget overspends of £912,000 in Adur and £2,779,000 in Worthing. Government funding in the form of grants and the Income Guarantee Scheme would offset this and it was currently estimated that the outturn position would be a net underspend of £54,000 in Adur and an overspend of £362,000 in Worthing. A breakdown was set out in section 4.4 of the report.

Councillor Elizabeth Sparkes proposed the recommendations in the report which were seconded by Councillor Carson Albury and unanimously supported by the Committee.

#### **Decision:**

That the Joint Strategic Committee noted the report and projected outturn position for the Joint Committee, Adur District Council and Worthing Borough Council against the approved revenue budgets and proposed use of reserves (Appendix 1b and 2b).

### **JSC/044/20-21 1st Quarter Capital Investment Programme & Projects Monitoring 2020/21**

This report updated the Joint Strategic Committee on the progress made on the 2020/21 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes included schemes which supported the delivery of services by the Joint Services Committee.

A Member sought assurance that the Council's buildings were DDA compliant in light of the proposed virement for works to be undertaken at Commerce Way. Officers advised that the works were required to support a member of staff with enhanced needs and further adaptations were required than had previously been implemented.

The recommendations were proposed by Councillor Neil Parkin, seconded by Councillor Brian Boggis and unanimously approved.

## **Decision:**

The Joint Strategic Committee

- (a) **with respect to the Capital Investment Programme of Adur District Council**
- i) noted the reprofiling of the Adur District Council capital schemes as advised in paragraphs 7.2.1 and Appendix 3;
  - ii) approved the transfer of funding within the Adur Homes Capital Investment Programme to include the Fire Safety Inner Rooms Project within the 2020/21 Capital Investment Programme as detailed in paragraph 7.2.3;
  - iii) approved the virement of £13,200 to fund urgent Disability Discrimination Act access works at Commerce Way as detailed in paragraph 7.2.4;
  - iv) approved the virement to fund the current overspend on the purchase of wheeled bins for the alternate weekly collection as detailed in paragraph 7.1.2;
  - v) noted the award of external funding of £50,000 from Sompting BIG Local toward play area improvements at Sompting Recreation Ground as detailed in paragraph 7.2.5.
- b) **with respect to the Capital Investment Programme of Worthing Borough Council**
- i) noted the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 7.3.1 and Appendix 4;
  - ii) approved the virement to fund the overspend on the purchase of wheeled bins for the alternate weekly collection service as detailed in paragraph 7.1.2;
  - iii) noted the award of £100,000 from Sussex Community Foundation towards the new cafe in Brooklands Park as detailed in paragraph 7.3.2;
  - iv) approved the virement of £72,000 to fund emergency works at Worthing Crematorium as detailed in paragraph 7.3.3;
  - v) approved the addition of the urgent replacement of the audio and visual equipment at Worthing Crematorium to the 2020/21 Capital Investment Programme as detailed in paragraph 7.3.4;
  - vi) approved the addition of the Fish Sculpture Waste Bin to the 2020/21 Capital Investment Programme as detailed in paragraph 7.3.5.

**JSC/045/20-21      Annual Treasury Management Report 2019-20 Adur District Council and Worthing Borough Council**

The report asked Members to note the Treasury Management performance for Adur and Worthing Councils for 2019/20 as required by regulations issued under the Local Government Act 2003.

Members were also asked to note the breach of money market fund investment limits for 1 day on the 1st July 2020.

The recommendations were proposed by Councillor Angus Dunn, seconded by Councillor Elizabeth Sparkes and unanimously approved.

**Decision:**

The Joint Strategic Committee noted the annual report and the breach of the money market fund investment limits.

**JSC/046/20-21      Collaboration on the climate emergency - update on the success of Adur & Worthing Climate Conference 'Zero 2030' and next steps**

The report updated members on the ongoing work with external partners to address the climate emergency.

The Committee noted that the *Zero 2030; the community led climate conference for Adur and Worthing*, had been well attended and celebrated local event, delivered collaboratively between Worthing Climate Action Network, Transition Town Worthing and Adur & Worthing Councils.

*A Draft Climate Plan for Adur and Worthing* had been developed, produced by Worthing Climate Action Network and the councils based on feedback from the Zero 2030 Climate Conference. The Plan recognised the diversity and strength of current local climate action by external partners. It also highlighted that greater collaboration was needed for Adur and Worthing to jointly achieve the 2050 carbon neutral target.

An Adur & Worthing Carbon Neutral Study had been produced by Anthesis. The Study set out the scale and challenge ahead to deliver local carbon neutral ambitions. It identified the scale and types of interventions needed to achieve the 2050 target.

To address the Climate Emergency, greater collaboration on climate action was proposed through enhanced engagement with community, business and public sector partners; developing joint ownership of a refined climate plan; and creating clearer methods of joint working.



Members congratulated Officers on the delivery of the inspiring Adur and Worthing Climate Conference - 'Zero 2030' whilst acknowledging that the crunch would be how projects were funded and delivered and that the Councils could only do so much. It was suggested that it was not Adur and Worthing Councils' sole responsibility to deliver this, it needed to be community led.

The direction of travel was welcomed with the recommendations being proposed by Councillor Ed Crouch, seconded by Councillor Emma Evans and unanimously approved.

### **Decision:**

The Joint Strategic Committee

- i. noted the success of Zero 2030 the community led Climate Conference, and the extent of community activity happening across Adur and Worthing;
- ii. recognised the work of Worthing CAN in particular for their work on the Draft Climate Plan;
- iii. endorsed ongoing collaboration with local communities on the Climate Emergency as set out in the Next Steps Section 7 of the report;
- iv. endorsed the use of the Adur & Worthing Carbon Neutral Study (by Anthesis) to inform the Draft Climate Plan and other action on the Climate Emergency.

### **JSC/050/20-21      Investing in sports and recreation - Football pitches at Palatine Park**

The report sought approval for the commencement of a project comprising of: the design, manufacture and installation of a single 106m x 70m 3G football pitch on an existing natural turf pitch site at Palatine Park including new fencing, associated hardstanding, access for players and maintenance equipment, extended car parking and forming a new natural 7 v 7 grass pitch.

The Committee noted that planning permission had been granted subject to conditions and that the construction tender phase was complete and that it was proposed that an award be made to Lano. Their tender cost would be £842,301.86 (exclusive of contingency and VAT).

A 62% Football Foundation capital grant had been approved against a total project cost of £916,543 which equated to a maximum payment of £569,043 to cover the costs of installation.

It was noted that management of the facility would be via South Downs Leisure who would implement a community management plan to ensure the facility was correctly operated.

S106 receipt funding from Worthing Borough Council of £340,000 had previously been committed as part of the capital programme and Worthing Town FC funding equated to £7,500 of the project cost.

The recommendations were proposed by Councillor Ed Crouch, seconded by Councillor Val Turner and unanimously approved.

**Decision:**

The Joint Strategic Committee

- i. approved an increase in the capital budget of £76,540 funded by external funding as set out in paragraph 6.2 below;
- ii. authorised the use of £340,000 of s106 monies to deliver the build;
- iii. authorised the letting of a contract for construction of the facility to Lano, the preferred bidder for the build phase;
- iv. approved the creation of a Project Steering Group to manage the build;
- v. approved the appointment of South Downs Leisure to manage the asset in future years on the terms set out in the Football Foundation Funding Agreement and authorised the amendment of the existing Funding and Management Agreement between the Council and the Trust to include the new facility;
- vi. authorised the Head of Environmental Services to execute and return the Grant Acceptance Form on the terms set out in the Award Letter dated 24th July 2020 by 24th September 2020 incorporating the general terms and conditions of the grant funding agreement.

**JSC/051/20-21 COVID - 19 Financial Support - South Downs Leisure Trust**

The report set out the findings of recent work to understand the implications of the Covid-19 Pandemic on the delivery of leisure services in the Borough of Worthing and to make a decision around the level of financial support that was provided to the operator, South Downs Leisure Trust.

The Committee acknowledged the importance of the facilities to Worthing residents whilst noting that the consultant's report and South Downs Leisure Trust Business Plan had been carefully considered and the finances scrutinised.

The recommendations were proposed by Councillor Val Turner, seconded by Councillor Elizabeth Sparkes and unanimously approved.

**Decision:**

The Joint Strategic Committee

- approved the financial package of support for South Downs Leisure Trust for 2020/21; and
- approved the use of Government Covid 19 Emergency Funding for this purpose.

**C. Decisions taken by the Joint Strategic Committee on 6 October 2020**

Items related to Adur District Council are not reproduced on this agenda.

Full details can be found [by clicking on this link](#)

The matters not appearing elsewhere on the agenda:-

**JSC/055/20-21 Commercial Food Waste Collections**

The report briefed Members on the proposed, and recommended, product build and launch of a new Commercial Food Waste (CFW) collection service for Adur and Worthing businesses.

Authority was sought to proceed with the proposals and delegate authority, where appropriate, to the Director for Communities to procure equipment and tender for contracts, where required, to operate the service.

During discussion of the item, Members sought clarification regarding whether the proposed scheme would lead to a residential food waste collection service, whether 1 vehicle would be sufficient, whether the Councils would look to generate an income stream from the fuel that was created through anaerobic digestion and whether this was the best time to launch the service.

It was noted that the proposed scheme was separate to residential food waste collections, it was for business food waste collections only. The scheme would enable the Councils to learn more about the collection of food waste, however, it was noted that the volumes involved with a residential food waste collection service would necessitate West Sussex County Council taking the lead as it would not be a revenue generating scheme like the one proposed. The Committee was informed that the number of customers would ultimately determine the number of vehicles required to deliver the service. It was proposed that 1 food waste collection vehicle be purchased initially and this would be reviewed dependent on the success of the

scheme. Members were informed that Councils had been in talks with compressed natural gas providers for a closed loop of an anaerobic digester and would be looking to do something along those lines in years 2 and 3 of the scheme.

In regards to the timing of the launch, it was noted that by launching now, the costs for some customers would be reduced, equally the Councils could take on more contracts from people who had been less well served elsewhere. It was noted that there were competitors out there who had not been thriving as a result of the pandemic and it was possible that the Councils could provide a better service to those customers. Whilst there was the potential for a small loss from the proposals, it was based on moving existing customers onto the proposed food waste collection. If the service took on 10 additional bins, from new customers, the Councils would be looking at making a surplus.

Members sought clarification regarding the expenditure split proposed whilst acknowledging that the proposals opened significant opportunities for the Councils and would hopefully improve sustainability.

The proposals were unanimously supported by the Committee.

**Decision:**

The Joint Strategic Committee

- a) delegated authority to the Director for Communities to procure for, and purchase, a waste food collection vehicle;
- b) delegated authority to the Director for Communities to procure a food waste disposal agent, and to enter into a contract with the most economically and operationally advantageous provider;
- c) approved the introduction of a new commercial food waste collection service for business only.

**JSC/056/20-21      Providing a brighter future - supporting the Kickstart scheme**

The Committee was updated on the government's Kickstart Scheme, including the intended outcomes and the mechanisms of delivery.

The report set out Adur & Worthing Councils' strong commitment to supporting young people through Kickstart, and highlighted options for the Councils involvement.

In addition, the Committee's support was sought for the proposed approach to supporting the Kickstart scheme.

A Member sought clarification regarding the timeline for implementing the scheme, the number of hours supported by the scheme and whether employers would be able to pay any additional hours worked. Officers advised that 25 hours were supported by the scheme which was due to start in November 2020 and ran until December 2021. Officers agreed to provide a written response to the query regarding employers paying for additional hours worked.

Members welcomed this incisive intervention and unanimously approved the proposals.

**Decision:**

The Joint Strategic Committee

- 1.1. noted the approach proposed for the Councils to be ready to become a Kickstart gateway for partner organisations and / or businesses;
- 1.2. agreed to the Councils seeking to host a number of Kickstart placements over the duration of the scheme period.

**JSC/057/20-21 JOSC review of alternate weekly Refuse & Recycling collection service**

Councillor Andy McGregor, Chairman of the Working Group, attended the meeting to present the Working Group's report to the Committee.

The Joint Strategic Committee was asked to receive and note the findings and recommendations of the Joint Overview and Scrutiny Committee (JOSC) review on the alternate weekly refuse and recycling collection service. The recommendations followed on from the discussions of a Working Group set up by JOSC. A copy of the Working Group's report was attached to the report as Appendix 1.

The Committee noted that the Working Group was generally pleased with the way that the new alternate weekly refuse and recycling service had been introduced in September 2019 and was also pleased that the introduction of the new service had seen an increase in overall recycling and a reduction in general waste collected. However, the Working Group had identified some recommendations which it considered would assist the Councils in increasing recycling rates and providing better information on recycling in general to the Adur and Worthing communities.

The Committee thanked Cllr McGregor and the Working Group for their work, acknowledging that more should be done to encourage and remind people about what they could and should be recycling. It was noted that Worthing Borough Council were members of both the Local Government Association and District Councils Network, the Leader of Worthing was the lead member for this portfolio of work for the latter, and that meetings had been held with senior government officials from the department for the environment where they were working up the Environment Bill

and Waste and Resources Strategy for future years. Enhanced producer responsibility was an emerging element of this work that the Leader of Worthing BC was supportive of and which linked closely to the topic under discussion. Seeking to support and influence helped to put more pressure on the big companies, not just the supermarkets, about all the extra packaging that consumers really didn't need.

**Decision:**

The Joint Strategic Committee.

- 1) noted the report, findings and recommendations from the JOSOC Working Group; and
- 2) agreed to receive a report in December 2020 on the issues raised by the JOSOC and consideration of the implications for each recommendation contained in the Scrutiny report at Appendix 1 in order for the Executive to provide a formal response to the JOSOC.

**JSC/059/20-21      Worthing CIL - revised draft Charging Schedule**

Worthing Borough Council introduced a Community Infrastructure Levy (CIL) to allow funds to be raised from developers to pay for infrastructure that was needed to support growth. The Council adopted the Charging Schedule for CIL in February 2015 and implementation of the levy commenced in October 2015.

Given the time that had lapsed and the change in market conditions, a review of the CIL Charging Schedule was needed. Council appointed consultants undertook a review of the current charging schedule and their recommendations formed the revised CIL draft Charging Schedule. The draft Charging Schedule was consulted on for 8 weeks between June and August 2020.

The report provided an update on the revised CIL draft Charging Schedule (DCS) consultation and proposed that the document was now submitted for examination.

A Member asked whether the Worthing CIL would be superseded by the proposed National Infrastructure Levy. Officers advised that there was no timeline, as yet, for the implementation of the new legislation, therefore, it was necessary that Worthing's Charging Schedule was appropriate and kept up to date. It wouldn't be appropriate to continue charging if the Council had evidence that suggested that it was affecting the viability of some brownfield developments.

The recommendations were unanimously approved by the Committee.

**Decision:**

The Joint Strategic Committee

1. noted the progress made and the responses received from the public consultation on the revised CIL draft Charging Schedule;
2. noted the modifications made to the draft Charging Schedule since the consultation;
3. agreed to minor changes to the Schedule in consultation with the Worthing Executive Member for Regeneration, if required, prior to submission; and
4. approved the submission of the formal revised draft CIL Charging Schedule for examination.

#### **D. Urgent Decisions taken by the Executive**

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended).

none.

#### **Local Government Act 1972**

##### **Background papers**

*(Reports and decisions are available on the Council's website or as indicated in each of the paragraphs above. Some of the reports contain exempt information and therefore are not fully published on the website)*

Councillor Daniel Humphreys  
Leader of the Council

This page is intentionally left blank





## WORTHING BOROUGH COUNCIL

Council  
20 October 2020  
Agenda Item 10

Ward(s) Affected: All

### **Motion on Notice**

### **Report by the Director for Communities**

### **Executive Summary**

#### **1. Purpose**

- 1.1. The report before Council has been carried forward from the Worthing Full Council meeting held on 14 July 2020 following a failure with the livestream during consideration of the item.
- 1.2. The report sets out a motion received from Councillor Paul High which has been seconded by Councillor Val Turner.
- 1.3. Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

#### **2. Recommendations**

- 2.1. The Council is asked to determine the motion as set out in Annex A to this report.

### **3. Context**

- 3.1 A motion on notice has been received from Councillor Paul High, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which affects the Borough.
- 3.3 There is nothing substantive within the motion that would cause its rejection under the terms of the Constitution.
- 3.4 The motion before Council is declaratory in nature, as defined in para 14.4.4 of the Council's Procedure Rules. Therefore, it may be considered and debated by the Full Council without being automatically referred to a future meeting of Full Council, as defined in para 14.4.5 of the Council's Procedure Rules, or, being referred to the Executive or Committee without debate, as defined in paragraphs 14.4.1, 14.4.2 and 14.4.3 of the Council's Procedure Rules.

### **4. Issues for consideration**

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council procedure rules and the Council is asked to debate the motion under these rules accordingly.

### **5. Financial Implications**

- 5.1 The motion is declaratory in nature and therefore there are no direct financial implications.

### **6. Legal Implications**

- 6.1 As the motion is declaratory in nature, there are no direct legal implications arising from it.

**Background Papers**

None.

**Officer Contact Details:-**

Neil Terry

Democratic Services Lead

01903 221073

[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

## **Annex A**

*'Worthing Borough Council reaffirms our commitment to condemning racism and working to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.*

*We commend the words of our Prime Minister who said that “black lives matter and I totally understand the anger and the grief that is felt not just in America but around the world and in our country as well”.*

*We support the peaceful, safe and lawful protests that have formed the most meaningful part of the Black Lives Matter movement.*

*We note and confirm the work that has been conducted by Worthing Borough Council and our partners since we passed a motion condemning racism on 19 July 2016.*

*We reassure all people living in Worthing that they are all equally valued members of our community’.*

**Proposed by Cllr Paul High  
Seconded by Cllr Val Turner**



## WORTHING BOROUGH COUNCIL

Council  
20 October 2020  
Agenda Item 11

Ward(s) Affected: All

### **Motion on Notice**

### **Report by the Director for Communities**

### **Executive Summary**

#### **1. Purpose**

- 1.1. The report before Council has been carried forward from the Worthing Full Council meeting held on 14 July 2020 following a failure with the live stream at that meeting, prior to the consideration of the item.
- 1.2. The report before Council sets out a motion received from Councillor Henna Chowdhury which has been seconded by Councillor Margaret Howard.
- 1.3. Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

#### **2. Recommendations**

- 2.1. The Council is asked to determine the motion as set out in Annex A to this report.

### **3. Context**

- 3.1 A motion on notice has been received from Councillor Henna Chowdhury, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which affects the Borough.
- 3.3 There is nothing substantive within the motion that would cause its rejection under the terms of the Constitution.
- 3.4 The motion before Council is declaratory in nature, as defined in para 14.4.4 of the Council's Procedure Rules. Therefore, it may be considered and debated by the Full Council without being automatically referred to a future meeting of Full Council, as defined in para 14.4.5 of the Council's Procedure Rules, or, being referred to the Executive or Committee without debate, as defined in paragraphs 14.4.1, 14.4.2 and 14.4.3 of the Council's Procedure Rules.

### **4. Issues for consideration**

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council procedure rules and the Council is asked to debate the motion under these rules accordingly.

### **5. Financial Implications**

- 5.1 The motion is declaratory in nature and therefore there are no direct financial implications.

### **6. Legal Implications**

- 6.1 As the motion is declaratory in nature, there are no direct legal implications arising from it.

**Background Papers**

None.

**Officer Contact Details:-**

Neil Terry

Democratic Services Lead

01903 221073

[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

**Motion to Council 14/07/2020 - Black Lives Matter**

This council wishes to place on record our condemnation of the senseless killing of George Floyd in Minnesota, USA. The subsequent protests and demonstrations around the world in support of Black Lives Matter has caught the public consciousness and this council wishes to recognise this movement.

The latest figures from Sussex Police show that black people in Sussex were 12 times more likely to be stopped and searched by police. In recognition of the incident in Minnesota and disparity of treatment, thousands of protesters took to the streets of Sussex over the weekend of June 13 to support the movement.

The council further notes the release of the Government's report on the disproportionate impact of COVID-19 on Black, Asian and Minority Ethnic people.

This council resolves:

- To stand in complete solidarity with black people in America, in Britain, and around the world. Systemic racism exists in our society and we must tackle bias, racism or discrimination wherever we find it.
- To write to the government to address the disproportionate impact of Covid19 on black, Asian and minority ethnic people.
- To continue work with the community and Sussex police to ensure that policing in the county is proportionate and fair to all residents.

**Proposer - Henna Chowdhury**

**Secunder - Margaret Howard**





WORTHING BOROUGH  
COUNCIL

Council  
20 October 2020  
Agenda Item 12

Ward(s) Affected: N/A

## Motions on Notice

## Report by the Director for Communities

## Executive Summary

### 1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Bob Smytherman which has been seconded by Councillor Martin McCabe.
- 1.2. Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

### 2. Recommendations

- 2.1. That the motion, upon being moved and seconded, be noted by Council and referred without debate to the Planning Committee.

### **3. Context**

- 3.1 A motion on notice has been received from Councillor Bob Smytherman, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter which affects the Borough.
- 3.3 The motion before Council contains a subject matter that is within the remit of the Planning Committee, as defined in para 14.4.2 of the Council's Procedure Rules. Therefore, it shall be moved and seconded, immediately noted by the Council and referred without debate to the Planning Committee for consideration and determination.
- 3.4 If a motion on the agenda at Full Council is to be referred automatically to the Executive, a Regulatory Committee or another Council Committee, in accordance with Council Procedure Rule 14.4, the proposer of the motion will confirm to the Chairperson their proposal of the motion as set out in the report before Council **without** a speech.
- 3.5 Where a motion has been referred by Full Council to the Planning Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting and explain the motion.

### **4. Issues for consideration**

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules

### **5. Financial Implications**

- 5.1 The motion has subject matter that comes within the remit of the Joint Strategic Committee and should the Joint Strategic Committee determine that the motion be accepted there may be financial implications in the future.

### **6. Legal Implications**

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules

**Background Papers**

None

**Officer Contact Details:-**

Neil Terry

Democratic Services Lead

01903 221073

[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

**Motion to Council - Planning Reform**

In light of the proposed planning reforms detailed in the white paper 'Planning for the Future', this motion asks the Council to send the following letter to the Secretary of State for Communities and Local Government:

To the Right Hon Robert Jenrick, Secretary of State for Communities and Local Government:

Worthing Borough Council brings to your attention the proposed planning reforms detailed in the white paper 'Planning for the Future'.

We acknowledge the need for reform of the planning system in order to build the homes we desperately need.

However, we are concerned that if these reforms go ahead, they could harm the quality of new local housing developments in Worthing.

We are concerned about the 'Planning for the Future' recommendations on extending Permitted Development Rights (PDRs). Many PDRs fail to meet national space standards, lacking amenity space and suffering from low quality design and poor locations. We fear this could have wide ranging impacts on our local transport and community facilities, without sufficient Section 106 agreements or Community Infrastructure Levy contributions to offset the costs associated with provision of community infrastructure.

We are concerned that these proposals risk jeopardising the public's trust by creating poor-quality accommodation as standard. We urge the government to avoid drifting into a planning policy regime that could produce misery and tragedy for occupants.

**Proposed by Cllr Bob Smytherman**  
**Seconded by Cllr Martin McCabe**



WORTHING BOROUGH  
COUNCIL

Council  
20 October 2020  
Agenda Item 13

Ward(s) Affected: N/A

## Motions on Notice

## Report by the Director for Communities

## Executive Summary

### 1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Hazel Thorpe which has been seconded by Councillor Carl Walker.
- 1.2. Council is asked to deal with the motion under provisions set out in paragraph 14 of the Council Procedure Rules (under part 4 of the Council Constitution - Rules of Procedure).

### 2. Recommendations

- 2.1. That the motion, upon being moved and seconded, be noted by Council and referred without debate to the Joint Strategic Committee.

### **3. Context**

- 3.1 A motion on notice has been received from Councillor Hazel Thorpe, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter which affects the Borough.
- 3.3 The motion before Council contains a subject matter that is within the remit of Joint Strategic Committee, as defined in para 14.4.1 of the Council's Procedure Rules. Therefore, it shall be moved and seconded, immediately noted by the Council and referred without debate to the Joint Strategic Committee for consideration and determination.
- 3.4 If a motion on the agenda at Full Council is to be referred automatically to the Executive, a Regulatory Committee or another Council Committee, in accordance with Council Procedure Rule 14.4, the proposer of the motion will confirm to the Chairperson their proposal of the motion as set out in the report before Council **without** a speech.
- 3.5 Where a motion has been referred by Full Council to the Joint Strategic Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting and explain the motion.

### **4. Issues for consideration**

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules

### **5. Financial Implications**

- 5.1 The motion has subject matter that comes within the remit of the Joint Strategic Committee and should the Joint Strategic Committee determine that the motion be accepted there may be financial implications in the future.

### **6. Legal Implications**

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules

**Background Papers**

None

**Officer Contact Details:-**

Neil Terry

Democratic Services Lead

01903 221073

[neil.terry@adur-worthing.gov.uk](mailto:neil.terry@adur-worthing.gov.uk)

This Council declares a Poverty Emergency.

Covid-19 has hit us hard.

We'll feel the recession and after-shocks for some time. The July 2020 Council report, "And then ...." Bouncing back in post pandemic Adur and Worthing' stated this clearly.

We note this Council's outstanding work in supporting local people during the pandemic.

**We urge the Council to commit to treating poverty in Worthing as an emergency and will develop a poverty emergency strategy to address the local causes and impacts of poverty.**

**As part of this strategy we commit to establishing a Poverty Reduction Advisory Group. This independent group will advise the council on policy and practice related to local poverty reduction and prevention.**

The key principles guiding the Advisory Group's work will be:

- Ensuring equal opportunities for involvement between community leaders and other stakeholders. This should include the "Hear My Voice" initiative - Adur and Worthing Poverty Truth Commission.
- Developing a constructive conversation on poverty prevention between residents of the Borough and the Council/partner agencies.
- Using data, analysis and evaluation to agree priorities and drive work more widely across the Council and with partner agencies.
- Draw on best practice in poverty reduction initiatives around the UK to influence poverty reduction policy and practice in Worthing
- Develop interventions to address the multiple causes of poverty in Worthing
- Be de-stigmatising and educational.

**Proposed by Cllr Hazel Thorpe  
Seconded by Cllr Carl Walker**